

Gary Public Library – Indiana Room

MATERIALS REQUEST FORM

*Once you find the materials you'd like to view, fill out this form and provide it to librarian.
 All Indiana Room materials are closed stack and not available for browsing. Use of materials requires staff to bring materials to the patron after they are requested using this form. Advance notice is required for use of some materials so they can be retrieved prior to your visit.*

Please see Indiana Room Guidelines for information on handling of materials.

Date _____

Name (please print): _____

Collection	Box # / File # / subject / name/ date /year For books/documents – title, author, call number	Received delivery (initial)	Returned (initial)