

**GARY PUBLIC LIBRARY
REGULAR BOARD MEETING
BOARD OF TRUSTEES
MONDAY, APRIL 28, 2025**

BOARD MEMBERS PRESENT:

Dr. Lucille Washington, President
Mr. Robert Farag, Vice President
Ms. McKenya Dilworth Smith, Acting Secretary
Ms. Linda Collins, Member
Ms. Crystal O'Brien, Member
Ms. Jacquese White, Member (Zoom)

BOARD MEMBERS ABSENT:

Mrs. Marlinda Tyson-Haymon, Member

OTHERS PRESENT:

Ms. Diana Morrow, Director
Ms. Merri Roddy, Executive Assistant
Mrs. Pamela May, Technology Services
Mr. Curtis Whittaker, CPA
Ms. Kelly White, Attorney

The Meeting of the Board of Trustees for the Gary Public Library was called to order at 5:35 p.m. on Monday, April 28, 2025, by Board President Dr. Washington. Dr. Washington asked for a roll call. At the time of roll call results: (5) board members were present in person (1) via Zoom.

ACCEPTANCE OF AGENDA

Dr. Washington asked for a motion to accept the agenda. Ms. Dilworth Smith made a motion to accept the agenda. Seconded by Ms. Collins. She asked for discussion. There were none. Dr. Washington called for a vote. Roll Call: Yes – Ms. O'Brien, Mr. Farag, Ms. Dilworth Smith, Ms. Collins, Ms. White, Dr. Washington. Motion passed (6) to (0).

CERTIFICATION OF EXECUTIVE SESSION

Dr. Washington asked the pleasure of the board regarding approval of the Executive Session.

The Acting Secretary certifies for the record that the Executive Session held prior to this meeting was held pursuant to Indiana Code 5-14-1.5-6.1. Agenda, Executive Session of the Board of Library Trustees of the Gary Public Library IC 5-14-1.5-6.1(b)(2)(A); Collective bargaining. IC 5-14-1.5-6.1(b)(6)(A); to receive information concerning the

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individuals alleged misconduct. The Board certifies that the public was duly notified pursuant to Indiana Code 5-14-1.5-5. (Public Notice of Meetings) and that no final decisions were made during the Executive Session.

Dr. Washington called for a vote. Roll Call: Yes – Ms. O'Brien, Mr. Farag, Ms. Dilworth Smith, Ms. Collins, Ms. White, Dr. Washington. Motion passed (6) to (0).

APPROVAL OF BOARD MINUTES

Approval of Regular Board March 24, 2025

Dr. Washington asked the pleasure of the board to approve the regular board meeting minutes for Monday, March 24, 2025. It was moved by Mr. Farag and seconded by Ms. Collins. Dr. Washington stated it had been properly moved and seconded. Dr. Washington called for a vote. Roll Call: Yes – Ms. O'Brien, Mr. Farag, Ms. Dilworth Smith, Ms. Collins, Ms. White, Dr. Washington. Motion passed (6) to (0).

NEW BUSINESS

Events, Program & Activities Committee Meeting

Ms. Dilworth Smith, the chair of the committee, updated the board on the latest committee meeting. She stated that the committee completed the work for the Memorandum of Understanding (MOU) along with the GPL Program Proposal Application and Guidelines. Ms. Dilworth Smith asked Director Morrow to proceed with the request of the forms to be approved.

Ms. Morrow asked the board to approve the MOU, application and the guidelines. Dr. Washington asked for a motion. It was moved by Ms. Dilworth Smith and seconded by Ms. Collins to approve the items. Dr. Washington stated it had been properly moved and seconded. She asked for questions or comments. Dr. Washington called for a vote. Roll Call: Yes – Ms. O'Brien, Mr. Farag, Ms. Dilworth Smith, Ms. Collins, Ms. White, Dr. Washington. Motion passed (6) to (0).

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BUDGET & FINANCE

Mr. Whittaker requested approval from the Board to accept the recommendation to approve agenda items 1 – 4 of the Budget and Finance Agenda. Line item 5 is informational:

1) Payroll Expense – Actual for March 2025: \$ 153,872.02

Including:

Out of Class Pay –March 7, 2025: \$ 0.00

Overtime –March 7, 2025: \$ 368.48

Out of Class Pay –March 21, 2025: \$ 0.00

Overtime –March 21, 2025: \$ 180.16

2) Payroll Expense – Estimate for May 2025: (3 pay dates) \$ 235,290.72

3) Unpaid Claims – March 19, 2025 – April 22, 2025: \$ 30,161.14

4) Pre-Paid Accounts Payable Expenses –March 21, 2025
-April 17, 2025: \$ 202,341.09

5) Cash on Hand as of March 31, 2025 \$3,927,557.97

Monthly Interest: \$ 13,493.72

Annual Interest: \$ 42,035.09

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Dr. Washington asked the board to approve the Budget and Finance Agenda. It was moved by Mr. Farag and seconded by Ms. Collins to accept the Budget and Finance agenda. Dr. Washington stated it had been properly moved and seconded. She asked for questions or comments. Ms. Dilworth Smith asked Mr. Whittaker if the listed monthly and annual interest was an addition of the 3+million Rainy Day Fund. Mr. Whittaker answered that those funds are the interest that was earned on the dollars already invested.

Dr. Washington called for a vote. Roll Call: Yes – Ms. O'Brien, Mr. Farag, Ms. Dilworth Smith, Ms. Collins, Ms. White Dr. Washington. Motion passed (6) to (0).

BUILDINGS AND GROUNDS

Mr. Jackson stated that the boiler at Kennedy is installed. The weather has helped and the pipe fitter is working on switching over the water, gas and exhaust. The facilities department is focused on that mainly. Dr. Washington asked if he foresee any issues coming up. Mr. Jackson mentioned that new air conditioning units will be needed soon but he will discuss it in the next Building and Grounds Committee meeting.

PERSONNEL (Information)

Promotion

Devon Dorsey, from Library Assistant (Floater) to Young Adult Associate, Salary: \$35,100.00. Effective April 28, 2025.

Dr. Washington took the time to introduce the newest board member, Ms. Crystal O'Brien. Ms. O'Brien thanked the board for the opportunity. She works for the Gary Community School Corporation in Public Relations Department. She stated she showed interested in becoming a board member because her daughter loves to read and prefers activates and the library. She looks forward to working with everyone.

INFORMATIONAL

Monthly Management Reports

Inserts in the board pack.

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PRESIDENT: Lucille D. Washington
Dr. Lucille Washington

VICE PRESIDENT: Robert Farag
Mr. Robert Farag

SECRETARY: _____

MEMBER: Ms. McKenya Dilworth Smith
Ms. McKenya Dilworth Smith

MEMBER: Jacquese M. White
Ms. Jacquese White

MEMBER: Marlinda Tyson-Haymon
Mrs. Marlinda Tyson-Haymon

MEMBER: Linda Collins
Ms. Linda Collins

MEMBER: Crystal O'Brien
Ms. Crystal O'Brien